



THE
MONTESSORI SCHOOL
OF CHEVY CHASE

Welcome to our school!

Here is a list of the required forms that must be completed and submitted before your child's first day of school. Children who are out of compliance may not start on their first day.

I. Forms

- OSSE Registration Record for Child Receiving Care Away From Home
- OSSE Authorization for Child's Emergency Medical Treatment
- OSSE Travel and Activity Authorization
- DC Universal Health Certificate/Immunization Form (TB & Lead results required)
Make your appointment soon to avoid delayed school start
- DC Dental form (for children age 3+)
- Medication Authorization signed by parents and doctor if medication is required

II. School Supplies **Label everything with your child's name******

- Full change of clothing plus a few extra pairs of underwear and socks
- Plain slippers or crocs (without any superhero designs, lights or other distractions)
- 2 boxes of tissues
- 2 containers of disinfecting wipes
- 2 pump size liquid hand soap
- 1 box gallon zip-lock bags
- Sunscreen
- Water bottle for recess
- 1 large package of pull-ups for children not yet toilet trained
- Blanket, fitted sheet and pillow for nappers
- Plain lunch box (without any distractions)

Each teacher will send home a list of additional school supplies during the first week of school.

III. Arrival Procedures

- Arrival time is at 8:45am unless enrolled in before care at 8:00am.
- Curbside Drop Off: Drive up to the school on Jocelyn Street where a staff member will greet and escort children inside. Please pull up as close to the steps as possible.
- If you prefer to walk your child inside, please do not park in the car drop off line. Find a legal space. Parked cars tie up the drop off area and the parking police frequently give tickets.
- In either case, make sure you hand your child over to a staff member.
- If you bring your child inside, please sign your child in.
- If your child is not enrolled in Early Arrival, there is a flat fee of \$14.00 for early drop in.

IV. Dismissal Procedures

- Please come inside the school to pick up your children & sign the Arrival/Dismissal Book.
- Please be prompt:
 - Half day dismissal is 1:00pm
 - School day dismissal is 3:30pm
 - Full Day dismissal is 6:00pm
 - A late charge of \$2.00 per minute for late pickup.

V. School Dress Code

- All students wear Lands End Shirts with the school MSCC logo.
- Children should wear appropriate shoes that are safe for running around the playground. Flip flops and open toed sandals are not allowed.
- Children may not wear jewelry or watches to school.

Please call the school if you have any questions.